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HEAVY VEHICLES FACTORY  
AVADI, CHENNAI - 600 054,  
A unit of AVNL,  
MINISTRY OF DEFENCE

No. 6005/HVF/TA/STEEL/AVR

Date: 06/04/2022

Sub: ADVANCE VENDOR REGISTRATION (AVR) REGARDING

HVF has published Advertisement for Advance Vendor Registration for the following item to identify potential vendors:

SINO	Item Code	Drg No	Nomenclature	Approx. Annual Requirement (Kg)
1	0186160002	60C2A-T-C-H-1.8X28	TORSION BAR PLATE FOR 447A.11.091	400 Kg
2	0186160221	172.27.117/RM	STEEL BAND 2MM THICK X 21MM WIDTH	150 Kg
3	0186160153	172.11.167/RM	STEEL BAND 1.5MM THK X 28MM WIDTH	400 Kg

Drawings and related documents have been enclosed herewith. You are requested to submit Non-disclosure undertaking as per the format attached.

Before submitting AVR, vendors are requested to study the enclosed vendor qualification criteria attached and fill up the details in the prescribed format.

It is hereby notified that the requirement mentioned above are current annual requirement and subjected to change.

Registration Fee as per the below details to be paid through EMRO:

- Large scale Industries - Rs.10,000/-
- Medium scale Industries - Rs.5,000/-
- Small scale Industries - Rs 3,000/-

Account Name: Armoured Vehicles Nigam Limited, HVF Avadi.  
Account No: 4042805739  
IFSC code: SBIN0004675  
MICR code: 600002073.

(SAGAYA RAJ A)  
WORKS MANAGER  
For GENERAL MANAGER

Firms to be submitted in letter head

**UNDERTAKING FOR NON-DISCLOSURE OF INFORMATION**

We M/s. \_\_\_\_\_ having our registered office at \_\_\_\_\_ here  
by undertake to maintain full confidentiality of the information including drawings, specifications, flow charts,  
process sheets, Quality plans or any other documents, incidental to produce / development of the items, received  
from HVF in the form of hard copy or soft copy.

We shall not make copies of the drawings / information so received by any means whatsoever, nor shall we make  
the material / information available to any third party or use them or part of them in any way whatsoever, either  
now or at any time in future without written consent of HVF, Avadi.

For and on behalf of

M/s.

Signature

Name

Title

Date

To:  
THE GENERAL MANAGER,  
HEAVY VEHICLES FACTORY,  
AVADI CHENNAI - 600 054.

### **INSTRUCTIONS FOR VENDOR QUALIFICATION CRITERIA (VQC)**

1. The Main/Applied Vendor have to submit their Plant & Machinery and Inspection/Testing facilities duly signed by the CEO/MD/Director/Proprietor/Partner (with Name & Designation). If it is signed by Authorized Person/Representative, then scanned copy of the authorization letter should be attached. Authorization letter should be signed by the CEO/MD/Director/ Proprietor/Partner (with Name & Designation). In the authorization letter, the authorized person Name, Designation and his/her specimen signature shall be affixed. These details are to be submitted in [www.ofb.gov.in/vendor](http://www.ofb.gov.in/vendor).
2. If the facilities are outsourced as per the VQC requirement, then the Plant & Machinery and Inspection/Testing facilities duly signed by the CEO/MD/Director/Proprietor/Partner (with Name & Designation) of the sub-vendor(s). If it is signed by Authorized Person/Representative, then scanned copy of the authorization letter should be attached. Authorization letter should be signed by the CEO/MD/Director/Proprietor/Partner (with Name & Designation). In the authorization letter, the authorized person Name, Designation and his/her specimen signature shall be affixed. These details are to be submitted in [www.ofb.gov.in/vendor](http://www.ofb.gov.in/vendor).
3. In case, if the sub-vendors are not submitting the above information, then the Main/Applied vendor have to endorse the Outsourcing Vendor Name, Plant & Machinery and Inspection/Testing facilities available with sub-vendors in the letter head of Main/Applied vendor duly signed by the CEO/MD/Director/Proprietor/Partner (with Name & Designation). If it is signed by Authorized Person/Representative, then scanned copy of the authorization letter should be attached. In the authorization letter, the authorized person Name, Designation and his/her specimen signature shall be affixed. These details are to be submitted in [www.ofb.gov.in/vendor](http://www.ofb.gov.in/vendor).
4. The Main/Applied Vendor also have to submit the Undertaking stating that, "I/We confirm that the information furnished about Plant & Machinery and Inspection/Testing facilities available at in-house as well as sub-vendors are correct to the best of my/our knowledge and belief. In the event of any information given by me/us is found incorrect/false at any time, I/We understand our registration will be cancelled without notice, besides any other appropriate action against me/us. (Undertaking format should be submitted in e-procurement as well as in [www.ofb.gov.in/vendor](http://www.ofb.gov.in/vendor)).