



CIRCULAR

	<p>भारत सरकार, रक्षा मंत्रालय, आयुध निर्माणी बोर्ड, आयुध भवन 10-ए, शहीद खुदीराम बोस रोड, कोलकाता -700001.</p>	
TEL : (033) 2213-0281 (DDG/QC) : (033) 2210-0823 (DIR/QC)		FAX: (033)2210 7629
पत्र सं.ई. OFB/108/Online VR/QC		दिनांक:12-02-2019

To,
The Sr. General Managers/ General Managers,
All Ordnance and Ordnance Equipment Factories

(Kind Attn: Quality Control Officer)

Sub: Online Vendor Registration System- regarding of.

At present, Vendor Registration envisages necessity of Capacity Verification in all cases as part of process. There is a large no of pendency of registration application at factories in different stages of processing. Further there are some vendors who are not registered but they are established vendor. Consequent to new procurement manual, prior registration of vendor is mandatory, therefore there is necessity to simplify the process of registration. Following two major decisions have been taken in this regard:

(a) Capacity Verification by physical verification to restricted to very few items which are listed in Annexure-A. Put all items, CV is not needed. Capability of firm should be judged / decided based on the documentary evidence.

(b) Established but not registered vendors to be encouraged to apply for registration. However, Factories can initiate registration on its own as similar lines as prescribed for deemed registration.


Accordingly existing Online Vendor Registration System has been modified to facilitate implementation of above two decisions.

Cont....2

Functions	Process Flow
Introduction of New Provision/Module for Registration of Vendors who are Established but Not Registered	<ol style="list-style-type: none">i. Registration of Established but not Registered Vendors will be carried out as per the existing procedure of Deemed Registration Module. The registration will be carried out through a new module "Established but not Registered" available in main menu of Factory User.ii. Factory Admin can now authorise Factory User to process such application.iii. Registration Certificate will bear a mark "ENR" (Established but not registered) to distinguish.
Introduction of provision for registration of long pending applications	<p>Factory Admin can now authorise Factory User to process such application. Process flow chart enclosed.</p> <ol style="list-style-type: none">i. To speed up in registration process of already processed (by Factory User) cases at different stages in Online Vendor Registration Application.ii. The necessary modification in the existing system to allow skipping certain steps pertaining Capacity Verification.iii. This limited time window will be provided to tide over the backlog / pending applications.iv. Factory will verify the Assessment Fee & carried out initial assessment as per existing procedure.v. Factory will gets prefilled VQSR Form (with minimum passing marks) but in editable mode. Then final rectification & generate certificate.vi. However cases which require CV as per Annexure A will be processed after CV.

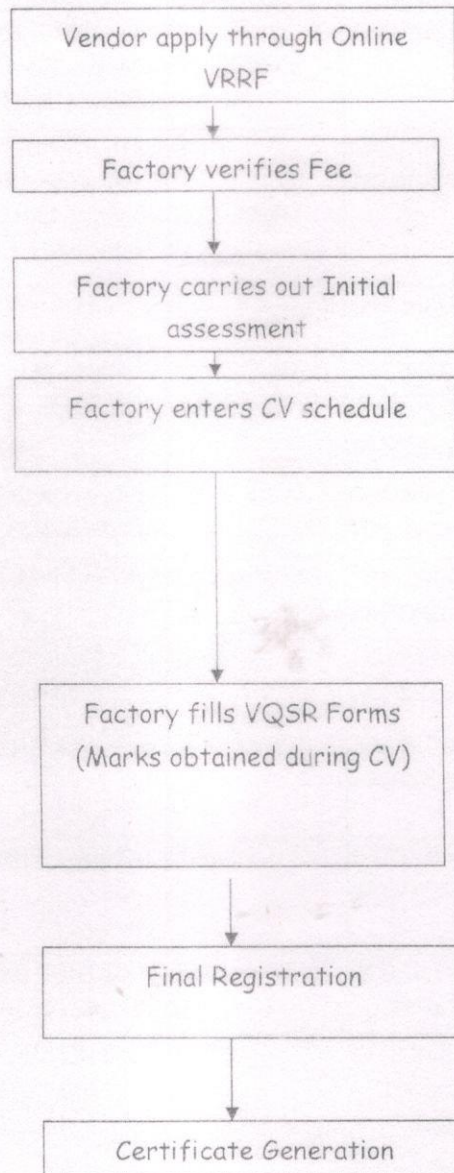
In order to introduce the above modification in existing Online Vendor Registration Application, the system needs to be shut down from 14-02-2019 10:30 Hrs to 15-02-2019 17:00 Hrs.

All Factories are requested to take a note of the above.

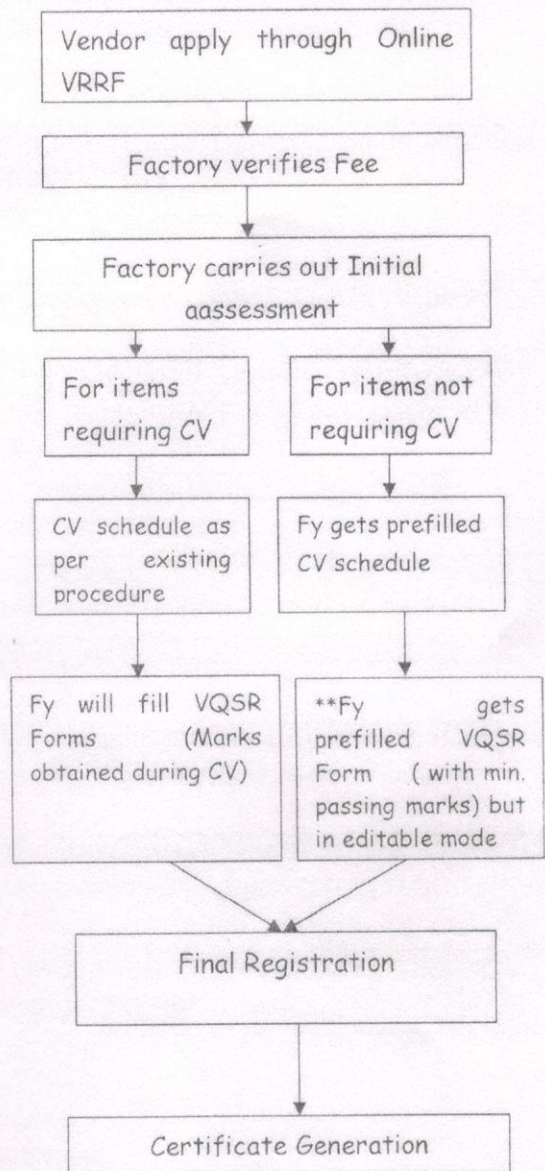

(RAJAT PAUL)
DIRECTOR/QC
For Director General of Ordnance Factories

The modified process is as follows:

Process flow for fresh registration in the existing system



Process flow for fresh registration in the Modified system



** For the items where VQSR has already been filled up, same will not be prefilled and will be processed as per existing procedure.