

Government of India,
Ministry of Defence
Engine Factory Avadi
Chennai – 600 054

Annexure to AVR No. EFA/AVR/2018/01 DTD 11.01.2018.

GENERAL TERMS AND CONDITIONS :

This advertisement is for developing additional sources hence –

- (i) Firms who are established suppliers of a particular item / holding supply order as on date need not apply for the same.
- (ii) Firms possessing necessary manufacturing facility and meeting the core competence as per the pre-qualification criteria only shall apply otherwise the application will be summarily rejected.

1.1 The firm should submit the following details –

- a) Tentative process schedule for manufacturing the item.
- b) Details of machine to be used for manufacturing the item.
- c) Heat treatment process – in house or outsourcing.
- d) If any outsourcing, MOU copy to be attached.
- e) Process details and facilities available.
- f) Quality plan for manufacturing process including the processes outsourced.
- g) Measuring instruments, gauges, measuring equipment / devices.
- h) Details of manpower.
- i) Material testing lab details whether NABL accredited.
- j) List of similar components already manufactured and supplied successfully with details of suppliers.
- k) Company Profile.
- l) P&M list.
- m) Last 3 years financial statement copy.
- n) Submission of online vendor registration request form (VRRF) duly filled.
- o) NSIC/DGQA/ any Ord Factory registered certificate if any
- p) ISO certificate if any.
- q) Details of successfully completed supply orders in the last 3 years.

1.2.1 The firm should also submit an assessment fee in the form of DD in favour of GM/EFA , along with necessary valid documents as mentioned at para (1.1), to carry out the capacity verification as given below.

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|-----|--|---|-------------|
| (a) | Fees for Large and Medium Scale Industries | - | Rs. 5,000/- |
| (b) | Fees for Small Scale Industries | - | Rs. 2,000/- |

1.2.2 In case the firm owns more than one unit for manufacture of the product, the same can be agreed to. However, the firm will have to pay separate registration / assessment fee for both the units as given below.

“ Charging additional assessment fee will be essential as visit of capacity verification team is required for assessment to second unit owned by the firm. Once the capacity of both units are verified, the firm will be registered for supply of stores from any of the units for that particular item / process for which registration has been done.”

1.3 Firms who are satisfying the above requirement at para 1.1 to 1.2 will be considered for capacity verification by designated officers from EFA.

1.4 If the firm is disqualified for capacity verification in the initial assessment itself, the DD Submitted will be returned.

1.5 Firms who have qualified in the capacity verification for the items will be provided with vendor registration certificate accordingly. The vendor registration will be valid for a period of 5 years. The same may be renewed by putting specific application.

1.6 T.E. (Tender Enquiry)will be issued only through e-portal. The firm should possess valid class III digital signature certificate. For further details refer website www.cca.gov.in. No manual quotation will be considered.

1.7 T.E. will be issued to those who have qualified in capacity verification and issued with vendor registration certificate.

2. Firms who are interested to have a hard copy of drawings apart from the soft copy available in <https://ofbeproc.gov.in> against the advertisement should submit a DD towards the cost of drawing. The value of drawing can be obtained on request to EFA.
- 2.1 The quantity mentioned in the advertisement is approximate.
3. Tender / Supply Order conditions are governed by the provision of OFB procurement manual 2010 / Defence procurement manual – 2009.